



**EASYLABEL<sup>®</sup>** by Tharo Systems Inc.

easylabel.com

## Installing EASYLABEL for the first time

EASYLABEL Multi-User has some differences in setup, including starting the Network Server and connecting other PCs to that server. Those instructions are included after the more common setup information.

### 1. Downloading EASYLABEL

Please download the correct software level and version of EASYLABEL according to the license you have purchased. If you do not know your license information, you can determine that by running the EASYLABEL License Tool.

Here is the download link for the **License Tool** if you do not already have it downloaded:

<https://easylabel.com/download/drivers/EASYLABEL-License-Tool.exe>

Current and older versions of EASYLABEL can be downloaded from our website, [easylabel.com](https://easylabel.com)

If you have an older version of EASYLABEL and have the original download disc, you can use that to download EASYLABEL.

EASYLABEL versions **6.2-6.4** will run on **Windows 7 through Windows 11**  
EASYLABEL version **7** will run on **Windows 10 through Windows 11**

If you would like to upgrade to EASYLABEL 7, our latest version, please contact your EASYLABEL Reseller or [sales@easylabel.com](mailto:sales@easylabel.com)

**If downloading EASYLABEL on multiple PCs, be sure to install the same version number on all PCs**

Format files can be opened and edited in newer versions of EASYLABEL than what they were designed for, but may become corrupt if saved in an *older* version

**We highly recommend installing EASYLABEL as an Administrator.**

**Running the download file as Administrator helps to ensure all files are installed properly.**

## 2. Installing the license:



### ***If you have a Digital License:***

Once you have a plan set up with your Reseller or Tharo, you will activate the license on the computer that will be the host machine. You will be given a file from either your EASYLABEL Reseller or Tharo in an email, run this file to activate the license.

- ***If you have a single user license, setup is now complete.***
- ***If you have a Multi-User license, continue to step 2a.***



### ***If you have a hardware dongle:***

Plug in the hardware dongle to the computer that will be the host machine.

Please use the image to the right of this text as reference as far as what the license keys look like.

***\*\*Note the USB license dongle is more common and it is unlikely that you have both types of license dongles.***



*EASYLABEL license keys*

- ***If you have a single user license, setup is now complete.***
- ***If you have a Multi-User license, continue to step 2b.***



## 2a. Direct Connection Setup – **DIGITAL LICENSE ONLY**

Typically, a digital license can be found automatically, but in the event that you need to directly connect to the host through an IP search, follow these steps:

1. Find the IP Address of the Host computer
  - a. Navigate to the Command Prompt on the host computer (enter cmd in the Windows search bar)
  - b. Type **ipconfig**
  - c. Copy / write down the IPv4 Address of that computer

2. Open “CodeMeter Control Center” in the Windows toolbar

3. Select “WebAdmin” – this will bring you to a webpage

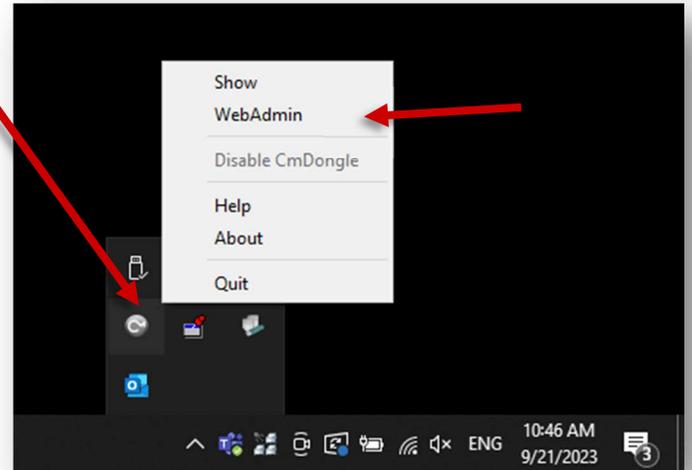
- a. **\*\*Note:** As an alternative, you can open the WebAdmin by searching for “CodeMeter Control Center” in the Windows toolbar, then clicking the “WebAdmin” button in the bottom right corner

4. Select “Configuration” at the top, this takes you to **Configuration > Basic > Server Search List**

5. Select “add new Server” – you will get a prompt to enter the Server Name or IP Address. Enter the host’s IP address here

6. Click “Add”, then click “Apply”

You will need to repeat step 2-6 for each of the client computers



**Note: UDP port 22350 must be open in and outbound**

**Instructions continued on next page**



**Only complete steps 7 and 8 on the host machine!**

**If you start the Network Server on a client machine, the client machines may connect to a computer without a license. Ensure all client machines have “Network Server” set to “Disable”**

7. Hover over “Configuration” at the top, select “Server”, this takes you to **Configuration > Server > Server Access**
8. Set “Network Server” to “Enable”, then Click “Apply”

The screenshot displays the CodeMeter WebAdmin interface. The top navigation bar includes 'Dashboard', 'Container', 'License Monitoring', 'Diagnosis', 'Configuration', and 'Info'. The 'Configuration' menu is expanded, showing 'Basic', 'Server', and 'Advanced' options. The 'Server' option is selected, leading to the 'Server Access' configuration page. This page has two tabs: 'Server Access' and 'License Access Permissions'. Under the 'Network Server' section, the 'Enable' radio button is selected, and the 'Network Port' is set to '22350'. Below this, the 'CmWAN Server' section has 'Disable' selected. At the bottom of the configuration area, there are 'Apply' and 'Restore Defaults' buttons. The footer shows the URL 'localhost:22352/configuration/server\_access.html', the version '(127.0.0.1)', and 'WebAdmin Version: 6.80'.



## Common errors when installing EASYLABEL

**Error:** The EASYLABEL key is too old for the software version you are trying to run

**Cause:** The software installed is too new for the license you have. License keys are only good for specific version numbers, typically the version that is purchased and the next released version.

**Solution:** Use the **EASYLABEL License Tool** to check your license version number. Uninstall the version of EASYLABEL currently installed and install the correct version.

**Error:** When opening a format: This format was created for the <driver> driver.

**Cause:** The format was designed for a specific printer driver that is not installed on this computer

**Solution:** Look closely at the error message and follow the directions for installing the correct driver

**Error:** ERROR – Cannot read file <file path>

**Cause:** EASYLABEL is looking in the path listed for a particular file and is unable to find it, likely because it was not copied over or it was copied into a different folder.

**Solution:** The path listed in the error should also contain the file name. Look for that file on the previous computer and copy it into that path on the new computer.

If this does not work for you, you may need to redirect the fields in your format file (.fmt) that are using this file. Redirect the field by opening the format, double clicking on the necessary field, select the “Source” tab, and redirect the file path as needed

Contact your EASYLABEL Reseller or [techsupport@easylab.com](mailto:techsupport@easylab.com) with any specific technical questions